

MINUTES  
Essex Free Library  
Board of Trustees Meeting  
March 16, 2022  
via Zoom

Attending: Bonnie Doble, Marie Froeschl, Janet Watts, Lorna Swerhone, Iris Banks, Joan Janzen, Mike Yandow and Caitlin Corless, Library Director

Meeting was called to order at 7:02.

Last months minutes were approved (motion by Lorna/Joan)

Reminder that the rotating secretary position goes in alphabetic order.

New Business:

-Board meetings will be held monthly this summer due to rapidly changing COVID guidance and Caitlin's maternity leave.

Old Business:

-Victoria Tibbetts has been hired as Adult Services Librarian and will serve as Interim Director in Caitlin's absence,

-We discussed three aspects of the Phased Reopening Plan:

1. Masks - After much discussion it was voted to "require" masks in the Children's Room and "Strongly recommend" masks in Adult spaces. Signs stating this policy are posted at the entrance and throughout the building. (Motion from Janet/Iris. Passed with two abstentions.)

2. Check out period. Discussion centered around changing the checkout period back to two weeks and how the change to three weeks has impacted our circulation statistics. Discussion will be continued.

3. Hours will not be changed at this time.